

Westport Point United Methodist Church
1912 Main Road, Westport Point, MA 02791
(508) 636- 2036 (office)
www.westportpointumc.com

Request for Building Use

Date of Request:

Group Name:

Address: _____

Profit / Nonprofit (circle one)

Phone: _____ E-Mail: _____

Primary Contact: _____ Phone: _____

Phone:

Type of Event: Circle one: One -time

Circle one: One -time

Date(s) needed: _____ Times: _____

of attendees:

check off needs: **HHCC*** **Classroom** **Chairs**

Kitchen Other Media

Other Notes: *HHCC - Howland Hall Community Center

circle applicable

Charging for Admission: Yes or No _____

Meals or refreshments: Yes or No _____

Alcohol being served: Yes or No

Special needs: _____

Trustees Approval: _____ Date: _____

Date:

Pastor Approval: _____ Date: _____